

## SITE SAFETY PRACTICE

SSP-123-F01

## **Salt Lake Refinery**

## **Material Purchase Authorization Form**

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| SECTION 1 GENERAL INFORMATION   |                               |                    |
|---|-------------------------------|--------------------|
| Requested by:   | Date:                         |                    |
| Department/Unit: Phone No.:   |                               |                    |
| Is this a replacement for a product that is already used onsite                   | ? □ YES* □ NO                 |                    |
| * If YES, please specify the material it is replacing:                            |                               |                    |
| * Has all the replaced material been used or sent back to                         | o manufacturer?               | NO                 |
| Date when material is needed:   |                               |                    |
| Date when unused material is to be disposed:                                      |                               |                    |
| Is this MPA part of an MOC? ☐ YES ☐ NO  |                               |                    |
| If this is a new product please include:  |                               |                    |
| Area:   | Unit:                         |                    |
| Equipment:  | Safety Data Sheet - GHS Comp  | oliant?   YES   NO |
| SAFETY DATA SHEET MUST BE ATTACHED  |                               |                    |
| SECTION II PRODUCT INFORMATION, USE, AND STORAGE                                  |                               |                    |
| Manufacturer Product Name:  | Common Name or synon          | ym:                |
| Manufacturer/Supplier:  | Phone No.:                    |                    |
| Address:  |                               |                    |
| Street  | City                          | State Zip Code     |
| Briefly answer the following:   |                               |                    |
| How and where will the product be used?   |                               |                    |
| Size of Containers (please specify type and size):                                |                               |                    |
| 3. Expected Usage Quantity:   |                               |                    |
| 4. How and where will the product be stored:                                      |                               |                    |
| 5. Personnel responsible for unused material disposal:*                           |                               |                    |
| 6. How will the unused material be disposed?*                                     |                               |                    |
| *Consult with ESS before submitting MPA for approval.                             |                               |                    |
| FOR ESS USE ONLY  |                               |                    |
| Recommended engineering controls for the use of this product:                     |                               |                    |
|   |                               |                    |
| Recommended personal protective equipment to be worn when handling this material: |                               |                    |
|   |                               |                    |
| The following chemicals should not be stored together:                            |                               |                    |
|   |                               |                    |
| APPROVAL  |                               |                    |
| Environmental   |                               | Date:              |
| ☐ SARA Reportable (311, 31:   | 2, or 313)*                   |                    |
| Health & Safety ☐ NO ☐ YES Signature:   |                               | Date:              |
| □ See attached comments.  |                               |                    |
| Security  |                               | Date:              |
|   | Security Chemical of Interest |                    |
| Department of Homeland C  | occasing Chemical of Interest |                    |

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