

## Illinois Refining Division Safe Practices and Procedures

The most recently updated version of the Illinois Refining Division Safe Practices and Procedures can be accessed the following internet address: <http://www.mapengineering.com/login/asplogin.asp>

### STEP 1:

Enter User Name: **robsafety**  
Enter Password: **YAj2YHnYF3**  
(Password is case sensitive)  
Click on Enter box



The image shows the login page for Marathon Petroleum Company U.C. It features the company logo at the top left. Below the logo is a blue rectangular box containing the login fields. The 'User Name' field is labeled 'User Name:' and has a small asterisk icon to its right. The 'Password' field is labeled 'Password:' and also has a small asterisk icon to its right. Below the password field is a red 'enter' button. At the bottom of the blue box is a white 'Enter' button.

This is a password protected area.  
Please enter your user information  
above and click the 'enter' button.  
[Terms of Use](#)

### STEP 2:

Click "I Agree" for the Website Terms of Use



The image shows a Terms of Use agreement screen. At the top, there are two buttons: 'I Agree' and 'I Disagree'. Below the buttons is a heading 'FOR MARATHON PETROLEUM COMPANY LP AND ITS AFFILIATES' followed by 'External Website Terms of Use'. The main body of the page contains a detailed legal disclaimer in small text, explaining that the user's access to the website is subject to the terms of use and that the user agrees to these terms by clicking 'I Agree'.

### STEP 3:

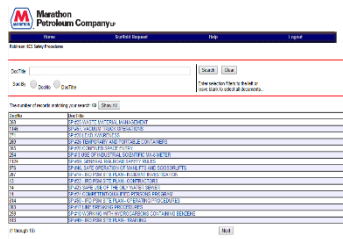
Select "Robinson HES Safety Procedures"



The image shows a map of the United States with several states highlighted in blue. A red circle highlights the state of Illinois, which is labeled 'Robinson'. Below the map, there is a small text box that says 'Robinson HES Safety Procedures'.

### STEP 4:

Scroll down the list or search for the Safety Procedure of interest - Or select the Sort By: "DocTitle" radio button and click "Search" to see the Safety Procedures in numeric order



The image shows a search results page for Robinson HES Safety Procedures. The page has a search bar at the top with a 'Search' button. Below the search bar is a table of results. The table has columns for 'DocID', 'DocTitle', and 'DocDate'. The results are sorted by 'DocDate' in descending order. The first result is '2010-01-01-000001' with the title '2010-01-01-000001'.

## BBSCAP

IRD has a BBS program for refinery contract workers ("Behavioral Based Safety Contractor Advisory Panel [BBSCAP]") comprised of resident contractor companies. We feel strongly that such a BBS initiative is a necessary ingredient to achieving our vision of an injury-free workplace.

If your company is interested in implementing a BBS program for your work at the refinery, please contact our refinery safety office at (618) 544-2121, ext. 5744 to discuss the process. Thank you for your support in achieving our vision of an injury-free workplace!