



TESORO REFINING STANDARD INSTRUCTION

HSS 015

Smoke Free Facility

Page 1 of 2

DATE:
6/18/2019

Rev:
A01

Contents

1.0 Introduction	1	2.0 Procedure	1
1.1 Purpose	1	3.0 Change Log	1
1.2 Scope	1		

1.0 INTRODUCTION

1.1 Purpose

1.1.1 To provide a smoke-free work environment to protect workers from the adverse effects of tobacco smoke, e.g. cigarettes, cigars, pipes and electronic nicotine delivery systems (i.e. electronic cigarettes).

1.2 Scope

1.2.1 This policy applies to all Tesoro employees, contractors, vendors and visitors at all Tesoro locations.

1.2.2 The property leased by Ineos Polypropylene, located inside the LAR-C fence-line, will adhere to this procedure and prohibit the use of smoking tobacco products and electronic cigarettes in this area.

1.2.3 This procedure does not apply to lessees of Tesoro property (e.g. the container storage companies who are leasing property south of Sepulveda and south of the Blue Barn).

2.0 PROCEDURE

2.1 Areas Smoking is prohibited:

Revision:	Prepared by:	Approved by:	Date:
A01	Rinaldo Edmonson/Brian Quinn	P&P Committee	6/18/2019
NOTICE: The information contained herein is the confidential property of Tesoro Refining & Marketing Company LLC unless another source is indicated. This material is subject to return on demand and must not be disclosed or reproduced without prior written consent by a duly authorized representative of Tesoro Refining & Marketing Company LLC.			
Document1			



Smoke Free Facility

HSS 015
Rev A01 Page 2 of 2

2.1.1 On Tesoro property and any property operated by Tesoro. This includes all parking lots and roadways (internal and external) that is Tesoro owned or leased, and

2.1.2 In all company, vendor, contractor or visitor owned or rented vehicles

2.2 Areas Smoking is allowed

2.2.1 On the public sidewalks or designed walkways or gravel/dirt areas that are outside of the Tesoro, LAR property or fence line.

3.0 CHANGE LOG

Revision #	Summary of Changes	By:	Date
0	Merged LAR C & Wilmington and Corporate SOP.	Rinaldo Edmonson/Brian Quinn	05/05/2016