

**Subject:** Mobile Device Requirement for Contractors doing business at the Garyville Refinery.

Dear Garyville Contractor,

As part of MPC's ongoing efforts to enhance safety and operational efficiency, we are implementing an electronic permitting system across all refineries. This will be a staged effort, and we have transitioned to E-Permits at our Saint Paul Park facility and are currently Implementing E-Permitting at our Catlettsburg facility.

**Garyville Refinery** is scheduled to start training employees and Contractors in Mid-February 2026 as part of preparing to transition fully to E-Permits in Late March 2026.

### **Garyville Facility**

- 1) Effective 3/16/2026 (One week before Go Live), all contract companies with employees that perform work under a permit must, at a minimum, provide a (singular) IOS mobile device to their employees at the physical location where the work is being performed under a safe Work Permit. The device must be operational and available at the physical location the entire time employees are at the physical location. The device can be an iPad, iPad Mini, or iPhone and must have cellular connectivity (cellular plan) and be housed in a case that has passed the MIL STD drop test. MPC Refining recommends, Axtion Bold, Otterbox Defender Pro, and Otterbox Defender cases. The device will be used to electronically accept and communicate the electronic safe work permit to the entire work crew. **This is the only application where an iPhone can be utilized.**
- 2) All contract companies with employees that write/fill-out portions of our current paper, safe work permit, will be required to provide those employees with an IOS mobile device, an iPad or iPad Mini with cellular connectivity (cellular plan) and be housed in a case that has passed the MIL STD drop test. MPC Refining recommends, Axtion Bold, Otterbox Defender Pro, and Otterbox Defender cases.
- 3) All contract companies with employees that function as confined space attendants (Hole Watch) will be required to provide those employees with an IOS mobile device, an iPad or iPad Mini with cellular connectivity (cellular plan) and be housed in a case that has passed the MIL STD drop test. MPC Refining recommends, Axtion Bold, Otterbox Defender Pro and, Otterbox Defender cases.

### **Key Requirements:**

- Contract companies with employees that perform work under a safe work permit, must at a minimum, provide a (singular) IOS mobile device to their employees at the physical location where the work is being performed under permit. The device can be an iPad, iPad Mini, or iPhone.

- Contract companies with employees that write/fill-out portions of our current paper, safe work permit, will be required to provide those employees with an IOS mobile device, an iPad or iPad Mini.
- Contract companies with employee's that function as confined space attendants (Hole Watch) will be required to provide those employees with an IOS mobile device, an iPad or iPad Mini.
- All mobile devices must have cellular connectivity (cellular plan) and be housed in a case that has passed the MIL STD drop test. MPC Refining recommends, Axtion Bold, Otterbox Defender Pro and Otterbox Defender.

We are happy to assist with any questions you may have regarding compatibility or implementation. Please confirm your understanding and compliance with this requirement to Mario Boesi Porras [MBoesiPorras@Marathonpetroleum.com](mailto:MBoesiPorras@Marathonpetroleum.com).

If you have any concerns or require further clarification, please do not hesitate to reach out to Mario or myself.

Thank you for your continued partnership and cooperation.

Best regards,



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