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Doc Custodian: Safety Supervisor		PR-10 Life Critical Safety Procedures & Accountability
Approved By: Von Meeks		
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TABLE OF CONTENTS

1.0 Purpose 2

2.0 Scope 2

3.0 Procedure..... 2

 3.1 Life Critical Disciplinary and Accountability Requirements..... 2

 3.2 Life Critical Safety Standards & the Behavior Based Safety (BBS) Program 3

4.0 Definitions 3

5.0 References 3

6.0 Attachments 3

7.0 Revision History 4

Attachment A: Accountability Flowchart..... 5

Blanchard Refining Company LLC	Galveston Bay Refinery	
Title: PR-10 Life Critical Safety Procedures & Accountability	Doc Number: RSW-000003-GB	Rev No: 2

1.0 Purpose

Establish employee and contractor responsibility and accountability for complying with the Life Critical Safety Standards for the Galveston Bay Refinery (GBR).

2.0 Scope

This program applies to all employees and contractors working at GBR (West, East, and Bay Plant).

Life Critical Safety procedures include:

- 2.1 [PR-14 Energy Isolation](#)
- 2.2 [PR-3 Safe Work Permit](#)
- 2.3 [PR-1 Confined Space Entry](#)
- 2.4 [PR-5 Inert Confined Space Entry](#)
- 2.5 [PPE-7 Fall Protection/Ladder](#)
- 2.6 [PR-2 Hot Work](#)
- 2.7 [PR-20 Lifting Operations](#)
- 2.8 [EQ-13 Rigging Operations](#)
- 2.9 [ROG-0020-6006 PPE Requirements Alky 3 only](#)
- 2.10 [JI-92-009-TC Alky Unit PPE Requirements Bay Plant Alky only](#)
- 2.11 [SM-5 H2S Exposure Control](#)
- 2.12 [RSP-1162-000 Electrical Safe Work Practices](#)
- 2.13 [RSP-1700-000 Life Critical Safety Rules & Accountability](#), Bypassing Safety Devices, Section 3.6

3.0 Procedure

3.1 Life Critical Disciplinary and Accountability Requirements

- 3.1.1 Employees and Contractors are expected to follow all GBR safety rules while working in the refinery.
- 3.1.2 Because of potential consequences of not complying with these Life Critical Safety Standards, Galveston Bay Refinery, Corporate Refining, and the Senior Vice President of Refining have placed special emphasis on these Life Critical Safety Standards and will hold employees and contractors to a high standard of performance.
- 3.1.3 Employee Disciplinary Procedures
 - 3.1.3.1 Failure to comply with the Refining Life Critical Safety Standards may result in discipline up to and including termination for employees.
 - 3.1.3.2 Application of discipline will be in compliance with the local union contract, refinery work rules.
 - 3.1.3.3 Since non-compliance with the Life Critical Safety Standards can have severe consequences, steps in the GBR's disciplinary program may be skipped.
 - 3.1.3.4 The Life Critical Safety Rules Non-compliance flowchart in Attachment A of this Standard will be used as a guide for discipline decisions.

Blanchard Refining Company LLC	Galveston Bay Refinery	
Title: PR-10 Life Critical Safety Procedures & Accountability	Doc Number: RSW-000003-GB	Rev No: 2

3.1.4 Contractor Disciplinary Procedures

3.1.4.1 Application of discipline will be in compliance with contractors' disciplinary action plans. Since non-compliance with the Life Critical Safety Standards can have severe consequences, steps in disciplinary plans may be skipped.

3.1.4.2 Failure to comply with the Refining Life Critical Safety Standards may result in permanent removal of the contract employee from the refinery.

3.1.4.3 Training and communication must be completed by the contract company to ensure understanding and acceptance of this emphasis by all contractor and subcontractor employees.

3.1.5 Employee Direct Supervisor Accountability for Life Critical Safety Standards

3.1.5.1 Supervisors are expected to ensure that employees follow all GBR safety rules while working in the Refinery.

3.1.5.2 Any supervisor witnessing and not taking immediate action to correct a deviation or not reporting the violation of a Life Critical Safety Rule to their supervisor or manager will also be subject to discipline up to and including termination.

3.2 Life Critical Safety Standards & the Behavior Based Safety (BBS) Program

3.2.1 Behavior Based Safety (BBS) Programs (Safety Observation Program) is critical to the success of the Safety Performance and safety culture at GBR.

3.2.2 This Life Critical Safety Standards Procedure is not to circumvent the BBS Programs in effect at GBR.

3.2.3 Peer-to-peer observations conducted under the auspices of BBS programs are not subject to Life Critical accountability standards.

3.2.4 Any activity in an observation that involves an imminent hazard to the employee or contractor being observed must be stopped to ensure the safety of all persons involved.

4.0 Definitions

4.1 **Life Critical** – A safety procedure in which failure to comply or malfunction of equipment that may result in death or serious injury to people, loss or severe damage to equipment or environmental harm.

5.0 References

5.1 MPC RSP-1700-000 Life Critical Safety Rules & Accountability

6.0 Attachments

6.1 Attachment A: Accountability Flowchart

Blanchard Refining Company LLC	Galveston Bay Refinery	
Title: PR-10 Life Critical Safety Procedures & Accountability	Doc Number: RSW-000003-GB	Rev No: 2

7.0 Revision History

Revision Number	Description of Change	Written by	Approved by	Revision Date	Effective Date
0	Original Issue. Incorporated References to Bay Plant (TRD Heritage) applicable policies.	B. McPherson	J. G. Montminy	9/1/2017	9/1/2017
1	Added electrical safety work practices to comply with RSP-1700-000. Adds H2S exposure control for Bay plant under MOC 64941.	B. Lawson	V. J. Meeks	2/20/2019	9/30/2019
2	Removed the life critical safety audit section and moved to ADM-4 HES&S Tiered Auditing Program under MOC 67612.	B. Lawson	V. J. Meeks	11/21/2019	1/2/2020

Attachment A - Accountability Flowchart

Below is the Life Critical Safety Rules Non-compliance flowchart.

