



EL PASO REFINERY ACCESS REQUIRMENTS

Contractor access clearance to the El Paso Refinery is administered at the El Paso Refinery Security Center. Orientation training and badging hours of operation are 7am to 2:30pm Monday through Friday. Walk-ins are not accepted after 11:30 am. If you cannot arrive before 11:30 am please call (915) 775-5540 to make an appointment.

Directions: If traveling eastbound on Trowbridge Drive, you will make a right turn onto Marathon Drive. A landmark to look for will be the skywalk crossing Trowbridge Drive. The Security Center is found at the end of Marathon Drive on the left-hand side.

RISK MANAGEMENT SCREENING REQUIREMENTS

Contract employees will be required to verify the completion of their risk management requirements with security prior to completing safety orientation and receiving a badge. DISA Global Solutions is the preferred risk management screening provider for the El Paso Refinery. Marathon Petroleum Corporation accepts risk management packages from the following vendors:

- DISA Global Solutions (<https://www.disa.com/>)
- First Advantage (<http://www.fadv.com/>)
- Guidepost Solutions LLC (<http://www.guidepostsolutions.com/>)
- S2Verify (<http://www.s2verify.com/>)
- Safety Council of Texas City (<http://www.sctexascity.org/>)

Prior to arrival, contractors must have satisfied Marathon Petroleum screening requirements:

- DCCHA – Breath Alcohol and Urine Screen
- DCCHT w/out random – Hair Test
- Graded Background Screening (2year renewal time frame)
- Seven (7) year residence history of County Criminal Reports
- Social Security Number (SSN) Validity
- SafetyNet™ Criminal Jurisdiction (Includes Address History)
- USA Patriot Search

TWIC REQUIREMENTS

All contract employees entering the El Paso Refinery will be required to have valid Transportation Workers Identification Credentials (TWIC) and to present their TWIC card at the El Paso Refinery Security Center.

HOUSTON AREA SAFETY COUNCIL TRAINING

The El Paso Refinery Security Center is a satellite training facility of the Houston Area Safety Council (HASC). Computer based training is required for both Site Specific 19WREF and Permitting and Lockout/Tagout 19WREPLT. Training is administered at the El Paso Refinery Security Center and at HASC reciprocal safety councils shown below.

Alliance Safety Council	Contractors' Safety Council of the Texas Mid-Coast
National Safety Council, ARK-LA-TEX	Rio Plex Safety Council
Austin Safety Training & Consortium/Construction	Safety Council of Southwest Louisiana

Contractor Safety Council of the Coastal Bend	Safety West Coast Services
Safety Council of East Texas	Tennessee Valley Training Center
Delaware Valley Safety Council/Gloucester County	TSCI (Training Solutions for Construction & Industry)
HASC - NASA	West Texas
HASC - Pasadena	Marathon El Paso Refinery
ISTC Nederland	Wyoming-Montana Safety Council
Oklahoma Safety Council	

link to map the Association of Reciprocal Safety Councils: <http://www.arsc.net/locations/locations-map>