



# MRD Contractor Parking / Driving Permit Application

Please circle permit requesting: DP DM AC

(Please note if a temporary permit is being requested)

|                         |                       |
|-------------------------|-----------------------|
| Name (Last name, First) |                       |
| Contact Phone #         | ( ) -                 |
| Badge #                 | - _ _ _ _ -           |
| Company Name            |                       |
| Vehicle                 | Vehicle Information ↓ |
| Vehicle Year            |                       |
| Make & Model            |                       |
| Vehicle Color           |                       |
| License Plate # / State |                       |
| Permit #                |                       |

Receipt of this parking / driving permit is conditional upon maintaining valid insurance and registration for the above mentioned vehicle. Failure to maintain current registration and insurance for vehicle given access to the refinery property will be considered a violation of policy. MRD reserves the right to inspect the vehicle and documentation at any time. Contractor must register any vehicle parked on refinery property.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Lenel Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Contractor: Please verify and fill out your insurance and registration expiration dates below. Bring this documentation with you to the Lenel office for verification.**

✓ Insurance Expiration date: \_\_\_\_\_

✓ Registration expiration date: \_\_\_\_\_ Check this box if permit is for a company vehicle

✓ Driver's License expiration date: \_\_\_\_\_

**Access Approval (Approved MRD Coordinator)**

Approval Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**All temporary parking permits expire after 30 days. Temporary AC access expires after 15 days.**