



# MRD Contractor Parking / Driving Permit Application

Please circle permit requesting:     DP     DM     AC  
 (Please note if a temporary permit is being requested)

Owner's Name ( <u>Last name, First</u> )	
Driver's Name ( <u>If different than owner</u> )	
Contact Phone #	(    )                    -
Badge #	- _ _ _ _ _ -
Company Name	
Vehicle	Vehicle Information
Vehicle Year	
Make & Model	
Vehicle Color	
License Plate # / State	
<b>Permit #</b>	

Receipt of this parking / driving permit is conditional upon maintaining valid insurance and registration for the above mentioned vehicle. Temporary permits will be issued to those who present insurance, registration, or a license that expires in the next 30 days. Failure to maintain current registration and insurance for vehicle given access to the refinery property will be considered a violation of policy. MRD reserves the right to inspect the vehicle and documentation at any time. Contractor must register any vehicle parked on refinery property.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Lenel Administrator Signature:* \_\_\_\_\_ *Date:* \_\_\_\_\_

**Contractor: Please verify and fill out your insurance and registration expiration dates below. Bring this documentation with you to the Lenel office for verification.**

✓ **Insurance Expiration date:** \_\_\_\_\_

✓ **Registration expiration date:** \_\_\_\_\_

*Check this box if permit is for a company vehicle*

✓ **Driver's License expiration date:** \_\_\_\_\_

**Access Approval**     (Approved MRD Coordinator)

Approval Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**All temporary parking permits expire after 30 days. Temporary AC access expires after 15 days.**